

GOVERNMENT LAW COLLEGE

INTERNAL QUALITY ASSURANCE CELL MEETING

DATE : 09/11/2023

AT ROOM NO : 14 (Professor Room)

TIME : 12.30 PM

Co-ordinator
Smt. Kavita Hedao
Asst. Professor

Director
Dr. A. A. Vaidya
Principal



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Government of Maharashtra

महाराष्ट्र शासन

Government Law College

शासकीय विधी महाविद्यालय

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Prin. Dr. Asmita Adwait Vaidya

Ref. No. / क्रमांक GLC/0/2023/3407

Date / दिनांक : 21/11/23

To,
Hon'ble Dr. Ashok Yende,
Expert Member (Education) IQAC,
GLC, Mumbai, Flat No 1701,
'A' wing, Altavista Appt. Praviate Lal Dongar,
Chembur East Near Suvarna Sethia Hospital,
Sion- Trombe Road, Mumbai-71.

Sub- Statutory Quarterly Meeting of IQAC in GLC.

Respected Sir,

The Statutory Quarterly Meeting of IQAC will be held on 9th November 2023. The said meeting will be conducted at GLC Staff Room meeting hall at 12:30 p.m. You are cordially invited for the meeting.

AGENDA OF THE MEETING

1. Confirmation of the minutes of the last meeting.
2. Academic Development of College.
3. Submission of SSR
4. Formation of new IQAC Committee.
5. ISO Certification
6. Any other topic with permission of the chair.

Your Sincerely,

K Hedao

Smt. Kavita Hedao,
Member Secretary

Your Sincerely,

A Vaidya

Dr. Asmita Vaidya,
Principal

महाराष्ट्र शासन
शासकीय विधी महाविद्यालय
'ए' रोड, चर्चगेट, मुंबई-400 020.

दि०९/०११/२०२३ रोजी IQAC मिटिंगचे उपस्थिती पत्रक

अ.क्र.	नाव व पदनाम	स्वाक्षरी
①	Dr. A. A. Vaidya	A. A. Vaidya 09/11/23
②	Dr. Ashok Yedne	Ashok Yedne 09/11/23
③	Kauro Hedao	Kauro Hedao 09/11/23
④	Dr. Pandurang B. Daphal	Pandurang B. Daphal 09/11/23
⑤	Dr. Umesh S. Aswar	Umesh S. Aswar 09/11/23
6.	Shaikh Nuzhat Afroz.	Shaikh Nuzhat Afroz 09/11/23
7.	Mrs. Madhavi Deshpande	Madhavi Deshpande 09/11/23

The IQAC meeting was conducted on 9th Nov.2023. Following members were present for the meeting.

Dr. Asmita Vaidya

Dr. Ashok Yende

Smt. Kavita Hedao

Dr. P B. Daphal

Dr. U. Aswar

Smt. Nuzhat Shaikh

Smt. Deshpande

The meeting was commenced with welcome address by IQAC coordinator Smt. Kavita Hedao.

Dr. Asmita Vaidya, Principal expressed gratitude towards Dr. Yende for his unconditional support and presence in every meeting. Principal Madam further informed to the cell about the progress of college. Madam informed that one Ph.D. candidate has been registered in the college. This is our first student in research centre of GLC. Madam also stated that The legal aid clinic has been started in college for legal aid and free consultation.

The meeting was further proceeded by Smt. Kavita Hedao with the permission of Principal Madam. The subjects were discussed as per the agenda stated in notice of meeting.

Subject-1 Confirmation of minutes of last meeting –

Minutes of last meeting conducted on 6th January 2023 was read by Smt. Kavita Hedao for confirmation and suggestion. Minutes were confirmed by every member.

Subject-2 Academic Development of college –

Dr. Asmita Vaidya has informed committee that one student has been registered for Ph.D in the college. Madam further stated that “Legal Aid Cell” has been inaugurated on 8th Nov. 2023 which shall give free legal advice to public once in a week.

Dr. Yende has appreciated it and suggested that students should get an opportunity to know the court procedure like online filing of cases, as the practice is totally different than class teaching. So student can be send to his legal firm for knowing the court procedure.

Subject-3 Submission of SSR-

It was informed by Smt. Kavita Hedao that IIQA has been filed by the college. But due to admission work and other technical reasons college could not fill SSR within 45 days. College has applied for extension of period for filing SSR through Helpdesk from NAAC portal. But till today we have not received any reply. Upon that Dr. Yende stated that record of pursuance in register or diary with date and communication is to be kept by college .

Subject -4 Formation of new IQAC-

Smt. Kavita Hedao stated that when IQAC was formed in the year 2021, we were not aware regarding rules of composition on IQAC. Dr. Ratho has brought into notice that our IQAC is not as per guidelines given by NAAC. Now we have received guidelines and we need to re- constitute the IQAC. Hence it is decided that as per guidelines and for convenience and smooth functioning of committee senior most from each level is to be taken. Accordingly following committee was decided to be formed.

- 1) President – Dr. Asmita Vaidya
- 2) Teacher representative from each level(Grade pay)
 - GP – 6000 ----- Smt. Ruta Vaity
 - GP – 7000 ----- Smt. Nuzhat Shaikh
 - GP – 8000 ----- Dr. Daphal
- 3) Management Member – Joint Director, Mumbai
- 4) Senior Administrative Officer – Smt. Deshpande
- 5) Local Society Nominee – Dr. Aherkar
- 6) Student Representative – GS of Student Council
- 7) Alumini member – Shri. Daswani
- 8) Employer member – Dr. Yende
- 9) Industrialist – Vitang Shah
- 10) Stakeholder- Dr. Swati Datar
Mrs. Bharti Pawar, MLA
- 11) IQAC Coordinator – Dr. Ratho, Associate Prof.

Subject -5 ISO Certification

Dr. Asmita Vaidya informed the cell that college has received ISO certificate 21001:2018 .

Subject -6 Any other topic with permission of chair

- a) College Development Committee –
According to S. 97 of Maharashtra Public University Act, 2016 it is mandatory to form CDC. As per S.97 following committee members were suggested.

Chairman – Dr. Asmita Vaidya

Management Representative – Director HE, Pune

Industrialists/professional – Dr. Yende

External Expert- Dr. Smita Karve, Principal, Lala

Lajpat Rai College, Hajiali, Mumbai

IQAC Coordinator – Dr. Ratho

Three Teacher's Representative – to be elected by election (amongst full time prof)

One non-teaching employee – to be elected by election (amongst non-teaching staff)

Student Council – GS

b) Field Visit Committee-

Smt. Kavita Hedao informed the committee that college has formed Field Visit Committee to arrange visits at different places like jail, forensic lab, police station and juvenile home etc. Currently committee is handled by Smt. Kavita Hedao, Smt. Krutika Tembhurnikar, and Adv. Rahul Pawar. Principal Madam suggested to rename committee as "Court and Field Visit Committee." It was suggested to collaborate with Yende Sir's legal firm for court visits.

Smt. Shaikh expressed her willingness to be the part of committee.

c) Equal Opportunity Centre-

Smt. Kavita Hedao informed to cell that as per circular of Assistant Commissioner, O/o Social Welfare, Mumbai region dated 31/1/22, college has to constitute Equal Opportunity Cell for overall development and guidance of backward students. Accordingly it was decided to take necessary steps to form the Center.

d) Parent -Teachers Association –

It was discussed to form PTA for each class.

The meeting was concluded with vote of thanks delivered by Dr. Daphal.

K Hedao

Co-ordinator
Smt. Kavita Hedao
Asst. Professor

A. A. Vaidya

Director
Dr. A. A. Vaidya
Principal